



# Maine State Museum Archival Collections Research Request Form

We at the Maine State Museum (MSM) strive to make our collections available to scholars and the interested public. Access to our collections is available to researchers by appointment only. To request access to items in our archival manuscript and photograph collections, please complete this form and email it to [natalie.liberace@maine.gov](mailto:natalie.liberace@maine.gov). A collections staff member will contact you by email. Please note that scheduling requests can take up to 2 weeks.

**Preferred Dates and Times:** \_\_\_\_\_

Name of Researcher: \_\_\_\_\_

Street Address: \_\_\_\_\_

Email: \_\_\_\_\_ Telephone: \_\_\_\_\_

Institution: \_\_\_\_\_

Purpose of Proposed Research (check all that apply):

Academic  Publication  Exhibition  Personal Use  Other: \_\_\_\_\_

Resources Sought for Study (check all that apply):

Archives  Photographs  Research Collections  Other: \_\_\_\_\_

Please Describe Your Research Scope (you may attach a separate document if needed):

Resources Sought:

Requester Signature \_\_\_\_\_

Date: \_\_\_\_\_ Printed Name: \_\_\_\_\_

**All research visits will be supervised. We make every effort to accommodate research requests, however mitigating circumstances (including, but not limited to, inaccessibility, fragility, sacred/sensitive nature, or time constraints) may restrict availability. In those cases, relevant images or catalog information may be provided.**